

MHHS Extraordinary System Integration Testing Advisory Group (SITAG) Minutes and Actions

Issue date: 05/03/2024

Meeting number	SITAG 001.1	Venue	Virtual – MS Teams
Date and time	01 March 2024 1300-1400	Classification	Public

Attendees

Chair	
Smitha Pichrikat (SP)	SRO Client Delivery Manager
Industry Representatives	
Gavin Gallimore (GG)	DCC Representative
Graham Wood (GW)	Large Supplier Representative
James Murphy (JM)	Supplier Agent Representative (Independent Supplier Agent)
Jonny Moore (JM)	RECCo Representative
Santosh Vasudevan (SV)	Exelon Representative
Shaun Brundrett (SB)	Small Supplier Representative
Terri Hamilton (TH)	DNO Representative
MHHS IM Members	
Adrian Page (AP)	SI Lead
Dominic Mooney (DM)	Test Manager
Jason Brogden (JBr)	Industry SME
John Wiggins (JW)	Migration lead
Keith Clark (KC)	Programme Manager
Kevin Davis (KD)	Testing Architect
Kiran Raj (KR)	SIT Functional Test Lead
Lee Cox (LC)	Test Management Lead
Other Attendees	
Alan Simmons (AS)	DCC (part meeting)
Bhoopal Bereddy (BB)	IPA
Taylor Thorpe (TT)	IPA
Apologies	
Stacey Buck (SB)	iDNO Representative

Actions

Area	Ref	Action	Owner	Due	Update
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Decisions

Area	Ref	Description
Minutes and Actions	SITAG-DEC09	The SRO approved the completion of T2-TE-0550 (SIT Functional Testing Preparation Complete), subject to work-off requirements.

Minutes

1. Welcome

The Chair welcomed all to the meeting and ran over the meeting agenda.

2. Work-Off Plans

LC and DM provided an update on SIT Functional Cycle 1 Programme Readiness (as of 29-Feb-24), as per the slides.

AP went through the summary of the work-off plans and T2-TE-0550 position, as per the slides, reiterating that there was an overwhelming vote of recommendation from FTIG 01 March 2024 to support the approval of T2-TE-0550 (SIT Functional Testing Preparation Complete), subject to any work-off requirements.

The Chair asked if anyone had any questions regarding the Work-Off Plans. No comments or questions were raised.

3. T3 Milestones

AP provided an update and formal notification of the completion of Tier 3 milestones relating to SIT Functional preparation and any work-off items, as per the slides.

SV asked for clarification of the information given, querying if the approval we were making today was related to Theme 8 test scenarios and test cases, however AP clarified that this was already approved in the inaugural SITAG session and were for SIT Functional Cycle 2 testing. SV had no objections to this response.

The Chair asked if there were any objections to the approval of the laid-out milestones, statuses & work-off plans in relation to SIT F Preparation, as per the slides. No objections or comments were raised.

4. Recommendation on approval of milestone T2-TE-0550

KC and LC provided an update and recommendation of approval of milestone T2-TE-0550 (SIT Functional Testing Preparation Complete), as per the slides.

The IPA (TT) provided a recommendation, based on their assurance activities; they support the decision to pass the milestone for SIT Functional Testing Preparation Complete.

SITAG, were requested to advise the SRO on whether T2-TE-0550 (SIT Functional Testing Preparation Complete) should be approved, subject to work-off requirements.

The Chair asked if there were any objections to the approval.

No objections. The Chair approved the milestone, subject to work-off requirements.

DECISION SITAG-DEC09: The SRO approved the completion of T2-TE-0550 (SIT Functional Testing Preparation Complete), subject to work-off requirements.

5. Summary and next steps

The Chair went over next steps and any other business from the session.

GW noted to SITAG that there was no risk raised within SITAG, regarding testing against secondary routing that was missing from CIT. GW took an action to speak to AP about this after the session.

Date of next eSITAG: 11 March 2024.